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| **Step** | **3-WK Proficiency Exam (Excel Questions)** | **Complete** |
| **1** | In Cell F3, type a formula to calculate the total pieces of candy purchased for each customer. |  |
| **2** | Fill the formula you created in F3 down through cell F33. **What is shown in the Formula Bar for Cell F33? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
| **3** | In Cell G3, enter a formula to calculate the total cost for each customer. **(You must use the price in cell I1, and use Absolute Cell reference)** |  |
| **4** | Fill the formula you created in G3 down through cell G33.  **What does the formula bar say for cell G33 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **5** | In Cell G34, create a function formula to find the Total Revenue (total of all the customer’s costs).  **What does the formula bar say for cell G34? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **6** | In Cell G35, create a function formula to find the average sale of all the customers. **What does the formula bar say for cell G35? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **7** | In Cell G36, create a function formula to find the largest sale of all the customers. **What does the formula bar say for cell G36? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **8** | In Cell G37, create a function formula to find the smallest sale of all the customers. **What does the formula bar say for cell G37? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **9** | In Cell G38, create a function formula to find the Total number of Reses sold for all the customers. **What does the formula bar say for cell G38? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **10** | In Cell G39, create a function formula to find the Total number of Kit Kat’s sold for all the customers. **What does the formula bar say for cell G39? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **11** | In Cell G40, create a function formula to find the Total number of Snickers sold for all the customers. **What does the formula bar say for cell G40? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **12** | Based on the information in this sales report, what is the most popular candy?  ­­­­­­­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** |  |
| **13** | Save the Workbook as **3WKProExamExcel**. Check to print the work sheet with gridlines and make sure it is fit to 1 page under scaling before printing. |  |
| **14** | Print the Worksheet. Staple the Questions with answers to the printed sheet and turn in to teacher. |  |