**Chapter 2 Projects Rubric**

**2-1-Updating a Sign**

1. Replace **Morning Blend** with **Grand Street Blend**\_\_\_\_\_\_/10
2. Use Replace to change **Kona Blend** to **Hawaiian Blend**\_\_\_\_\_\_/10
3. Hawaiian blend is replaced with **Comic Sans, Bold Italic, Size 26, and Dark Blue**\_\_\_\_\_\_/10
4. Type **$2** before **Try Me**\_\_\_\_\_\_/5
5. Change **Mocha** to **White Chocolate**\_\_\_\_\_\_/5
6. Change Zoom to **One Page**\_\_\_\_\_\_/10

**2-2 Editing a Job Description**

1. Save as **2-2 Updated Job Description** \_\_\_\_\_\_/10
2. Delete **Date posted** through **5/15/10** \_\_\_\_\_\_/10
3. Replace **&** with **and** \_\_\_\_\_\_/10
4. Delete **Define the web site’s look and feel** \_\_\_\_\_\_/5
5. Delete **/ or** \_\_\_\_\_\_/5
6. Add **Preferred** after **Master’s Degree** \_\_\_\_\_\_/5
7. Change zoom to **75%** \_\_\_\_\_\_/5

Total Score\_\_\_\_\_\_\_\_\_\_/100